

# System

- User access control
- Synchronization

# User access control

## / Getting started

In this article, you can find information about admin panel user control, which allows to set up after how many days of inactivity the admin panel account will be blocked. Blocked accounts will be unlocked using the built-in unblocking process.

The supervisor will also receive e-mails after the selected amount of days with a list of users that are currently expired.

Table of contents:

1. [System settings](#)
  2. [Functionality overview](#)
- 

## / System settings

The functionality can be configured in the

***System > System / Settings > Admin > Expired accounts access control***

7 Expired accounts access control

Functionality enabled
ON

Enable/disable access control for inactive administrators.

Days to expire
1

Number of days after which the administrator is considered expired.

Self reactivation email domains
ynet.com,tauceti.email

List of email domains that can reactivate the account themselves. Separate with commas. e.g. "example.com,example2.com"

Excluded email domains
tauceti.email

List of email domains that wont be expired automatically. Separate with commas. e.g. "example.com,example2.com"

Supervisor email recipients
helpdesk@tauceti.email

List of supervisor email addresses to which the admin reactivation request and info mail is sent. Separate with commas. e.g. "supervisor@mail.com,supervisor2@mail.com"

Info mail interval
1

Number of days after which the info mail is sent to the administrator.

Visualization of the system settings

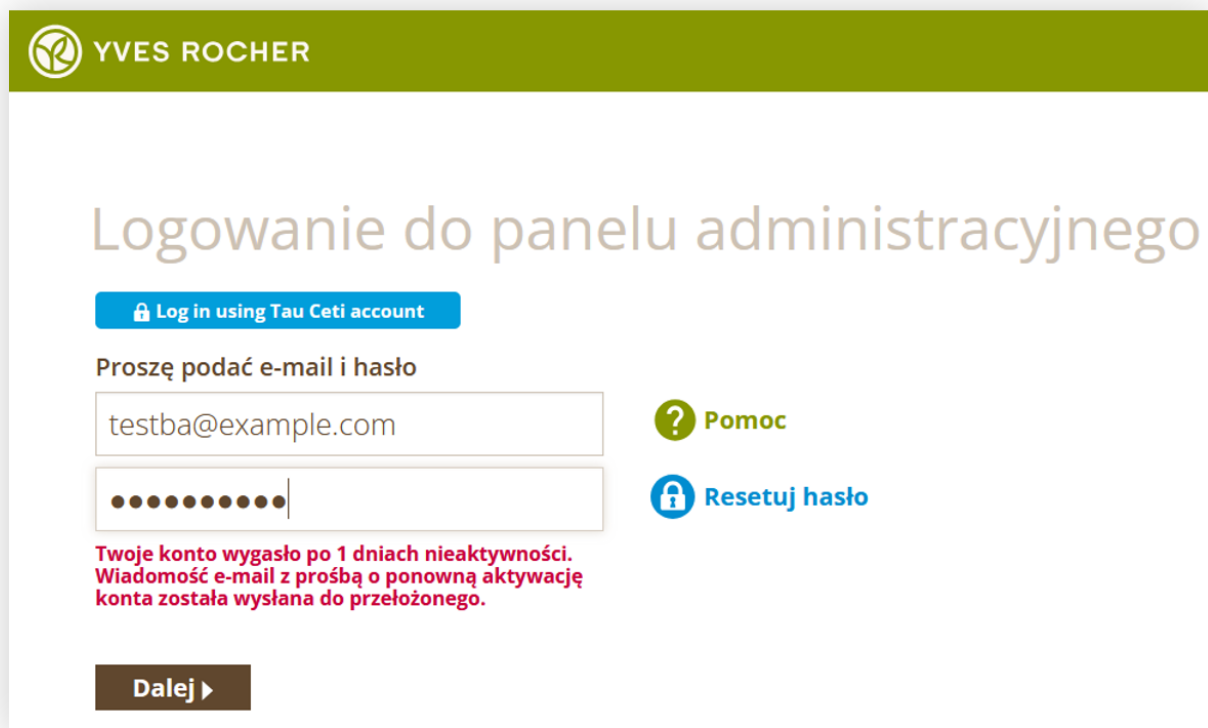
In the Expire accounts access control section we can find the following settings:

- **Functionality Enabled** - Switch that defines if the functionality is enabled or not.
- **Days to expire** - Number of days after which the administrator is considered expired.
- **Self reactivation email domains** - List of email domains that can reactivate the account themselves. Separate with commas. e.g. "example.com,example2.com"
- **Excluded email domains** - List of email domains that wont be expired automatically. Separate with commas. e.g. "example.com,example2.com"
- **Supervisor email recipients** - List of supervisor email addresses to which the admin reactivation request and info mail is sent. Separate with commas. e.g. "supervisor@mail.com,supervisor2@mail.com". Please make sure that an account that has at least super administrator role is set up here, as reactivating the account requires permissions to **Settings > Admins / list > Edit**
- **Info mail interval** - Number of days after which the info mail is sent to the administrator.

## / Functionality overview

After the selected number of days of inactivity specified in the system settings users account "is active?" parameter switches from **ON** to **EXPIRED**. When the selected user tries to log in when their status is set to Expired they will receive one of two notifications:

1. "Your account has expired after X days of inactivity. An e-mail with a request to re-activate the account has been sent to the supervisor" - This message is visible when the selected domain is not in the self-activation list, and the supervisor has to re-active the account manually.
2. "Your account has expired after X days of inactivity. An e-mail has been sent you to with a link to re-activate the account" - this message is visible when the selected e-mail domain is in the **Self reactivation email domains** field in the system / settings. User will be able to re-active the account themselves.



The screenshot shows the Yves Rocher login interface. At the top is a green header with the Yves Rocher logo and name. Below it, the title "Logowanie do panelu administracyjnego" is displayed. A blue button labeled "Log in using Tau Ceti account" is present. The login form prompts the user to provide an email and password. The email field contains "testba@example.com". The password field is masked with dots. To the right of the form are two links: "Pomoc" (Help) and "Resetuj hasło" (Reset password). Below the password field, a red error message states: "Twoje konto wygasło po 1 dniach nieaktywności. Wiadomość e-mail z prośbą o ponowną aktywację konta została wysłana do przełożonego." At the bottom of the form is a brown button labeled "Dalej" (Next).

*Visualization of the error message when the account is expired*

The user or the supervisor will receive the following e-mail. This e-mail contains the expired user e-mail address, after how many days it was blocked and when was the last activity of the user. It also contains a button that will allow to re-active the user. Self re-activation will just re-active the account, while supervisor e-mail redirects to the users admin panel profile.

### **i Remember**

Supervisor should be a person who has at least Super Administrator permissions in the admin panel in order to access **System > Admins / list > Edit**.

Prośba o reaktywację konta administratora.

Użytkownik o adresie email [testba@example.com](mailto:testba@example.com) prosi o reaktywację konta. Jego konto zostało zablokowane po 1 dniach braku aktywności. Ostatnia aktywność: 2024-10-31 13:26:54.

Poniżej znajduje się link przekierowujący do strony, na której można ponownie aktywować wygasłe konto administratora.

[Reaktywuj konto administratora.](#)

*Visualization of the example re-activation e-mail.*

When the supervisor gets redirected to the users profile in the admin panel they will notice that their **is active?** field is set to **Expired**. In order to unblock the user the value has to be changed from **Expired** to **On**.

Dane personalne	
First name *	<input type="text" value="test"/>
Last name *	<input type="text" value="test"/>
Mobile phone *	<input type="text" value="+48510275903"/>
Group *	<input type="text" value="Beauty Advisor"/>
Is active?	<input type="text" value="Expired"/>
Panel language	<input type="text" value="en"/>
POS Reports	

*Visualization of the user profile in the admin panel*

# Synchronization

## / Getting started

With the synchronization process, you are able to merge the contents of one environment with another without the need to make manual changes. The content you want to synchronize can be set at the process configuration phase, and the process itself is automatic.

### Remember

Synchronization is the ongoing process of synchronizing data between two environments, and updating changes automatically between them to maintain consistency within them. It is a perfect way to prepare for example campaign on TEST environment and then synchronize all the changes in the PROD environment at once.

### Note

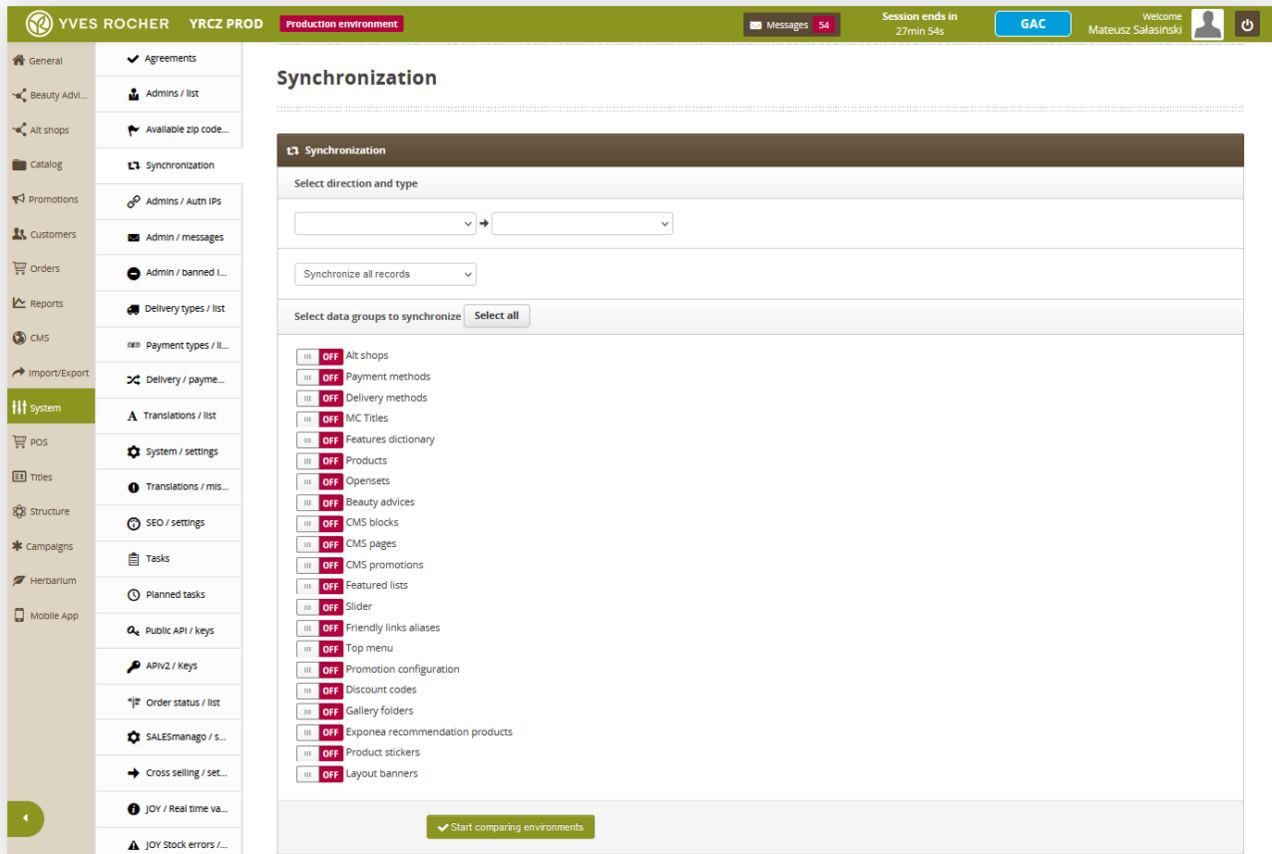
Synchronization process works only between PROD and TEST environments, and can be activated only from PROD environment. Data can only be synchronized one way at the time, for example: PROD > TEST, or TEST > PROD.

Not all data is synchronized between the environments. Below you will find data and settings that are **not** synchronized:

- System settings (except mobile app JSONs described below)
- Translations
- Promotion codes
- Campaigns
- Titles
- Users
- Payment types
- Delivery types
- SEO settings
- Orders
- Reviews
- Beauty Advisor module

Synchronization module is located in:

**System > Synchronization**



Visualization of the synchronization tab

Table of contents:

1. [Description of the synchronization process](#)
2. [Changes review - description of the view and possible actions](#)
3. [Result of a synchronization](#)

# / Description of the synchronization process

In the synchronization module, you can find many synchronization options described below

**Synchronization**

Select direction and type

(1) [Dropdown] → [Dropdown]

(2) [Synchronize all records] [Dropdown]

Select data groups to synchronize **Select all** (3)

(4) [List of data groups with checkboxes and status indicators]

(5) [Start comparing environments]

Visualization of the synchronization tab

**(1)** - Select the synchronization direction (PROD <--> TEST).

**(2)** - Choose whether you want to synchronize **all records** or **only new ones**.

- **Synchronize all records** - the application will take all records available in the database into account, including also modification of the current records in the environment from which the synchronization process is performed.
- **Synchronize only new records** - The application will only take newly created records into account in the environment from which the synchronization is performed.

### **i** Example

1. In the TEST environment, you have created a new CMS page.
2. On the PROD environment, you have changed the graphics in the currently existing Slider
3. You use the synchronize function in the TEST > PROD direction



### The result:

The application will only move a new CMS page to the production environment (point 1).

### Warning

If you create a new CMS page on the TEST and PROD environments at the same time, and then synchronize the environments, there is a risk (if the status of the environments is not identical) that the synchronized pages will overwrite the currently existing pages on the environment in which the synchronization is performed because synchronization system is using the internal element IDs to fit the data together, and if the IDs are different that will result in conflict.

**(3)** - button enabling selection of all records from section **(4)**

**(4)** - switches defining which application modules should be involved in the synchronization process. After selecting the **Gallery folders** switch, and specifying the synchronization process direction, you will be able to choose which folders from the gallery should take part in the synchronization process. **System config** option allows to synchronize mobile app JSONs located in **System > System / Settings > Integrations > Mobile app**.

### Remember

Selecting mobile app synchronization options forces to additionally synchronize **Gallery folders**, as mobile app has mandatory images. Please remember to synchronize gallery folders that are used for a mobile app graphics (in most cases it's a **mobile\_app** folder).

**(5)** - button initiating the synchronization process.

After selecting **Start comparing environments (5)** button, the process of environment comparison will start, and you'll receive the following statement.

Application is comparing selected data groups between environments.

 please wait...

*Visualization of the e-mail message*

# / Changes review - description of the view and possible actions

After the system compares the environments you will see all changes and conflicts that will occur.  
You can find description of all changes below

## Changes review

Please choose which records should be synchronized.

Synchronization will be performed from: **PRODUCTION** to: **TEST CZ**

### ⚠ Conflicts (1)

☐ 📄 CMS pages

☐ CMS Page: Actbeautiful, ID: 11743

### ✓ New records (7)

☒ 📄 CMS blocks

☒ CMS Block: promotion banner 985 (copy), ID: 14760

☒ CMS Block: Promotion banner 1215, ID: 14761

☒ CMS Block: Promotion banner 1216, ID: 14762

☒ CMS Block: Promotion banner 1217, ID: 14763

☒ CMS Block: Promotion banner 1218, ID: 14764

☒ CMS Block: Promotion banner 1219, ID: 14765

☒ CMS Block: Promotion banner 1220, ID: 14766

### ✎ Modified records (30)

### 🗑 Deleted records (0)

Start at:

2022-09-01 09:59:32

Check below to only test sync (SQL stored in system log)

☐ **OFF**

✓ Schedule synchronization

Visualization of the changes review tab

**(1)** - statement announcing in which direction the synchronization will be performed

**(2)** - tabs with the possibility to select the records you want to synchronize. In the above screenshot, an example of **New records** is attached. The selected record will be synchronized, an unmarked record will not be synchronized.

- **Conflicts** - list of conflicts that occurred during synchronization. Conflicts can happen when synchronized data doesn't match internal ID. In this case, the user will receive a conflict warning with an option to ignore the conflict and overwrite the data. To avoid

conflicts, it is recommended to not create same content on both environments at the same time, as this is the most common reason of a conflict.

- **New records** - list of new records created on the source environment from which synchronization is performed to the target environment.
- **Modified records** - list of modified records on the environment from which synchronization is performed. It is a list of records that have matching ID between PROD and TEST environment, and by selecting them the synchronization will overwrite the content of the data.
- **Deleted records** - list of records deleted from the environment from which synchronization is performed. It is a list of records that doesn't exist on source environment, because they got deleted, but they still exist on a target environments. Same as with other actions, it is being compared using the IDs.

**(3)** - in this section you can schedule the date when the synchronization will be performed and choose the possibility of test import for a verification purposes (changes will not be saved).

### Warning

After scheduling a synchronization, it is advised to not make any changes to the source and target environments until the synchronization is finished or canceled. This may cause unexpected behavior in the synchronization process.

After setting up the settings, select the **Schedule synchronization** button to initiate the synchronization process.

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## / Result of a synchronization

You can check the result of the synchronization by choosing the **Messages (1)** button.

YVES ROCHER YRCZ PROD Production environment Messages 55 Session ends in 28min 55s GAC Welcome Mateusz Salasinski

Search... CTRL + Q | 1 / 1 | 2

General Dashboard

Beauty Adv...  
Alt shops  
Catalog  
Promotions  
Customers  
Orders  
Reports  
CMS  
Import/Export  
System  
POS  
Titles  
Structure

## Messages

Messages Only unread Mark all as read All messages

Show 10 entries Search:

Creation time	Title
2022-08-25 07:09:05	Detected 503 failed FIDEN2 operation(s)
2022-08-24 07:04:04	Detected 503 failed FIDEN2 operation(s)
2022-08-23 06:59:04	Detected 503 failed FIDEN2 operation(s)
2022-08-22 06:54:05	Detected 503 failed FIDEN2 operation(s)
2022-08-22 00:04:11	Success: Synchronization process
2022-08-21 16:29:49	Synchronization process
2022-08-21 06:49:04	Detected 503 failed FIDEN2 operation(s)
2022-08-20 06:44:04	Detected 503 failed FIDEN2 operation(s)
2022-08-19 06:39:05	Detected 503 failed FIDEN2 operation(s)
2022-08-18 06:34:05	Detected 503 failed FIDEN2 operation(s)

Showing 11 to 20 of 58 entries

Previous 1 2 3 4 5 Next

Visualization of the messages tab

While synchronization is still in process, you will see **Synchronization process** message. When you click on the message you will see detailed information:

## Message details

Synchronization process 2022-08-21 16:29:49 | INFO Mark as read

You have synchronization process scheduled for 2022-08-21 23:59:59. Click [HERE](#) to cancel planned task.

Visualization of the synchronization process message tab

Synchronization process message will show you at what day and hour the synchronization is scheduled, and you will be able to cancel the synchronization by pressing the **HERE** text.

After the synchronization process is complete, you will see in the **Messages** tab a **Success: Synchronization process** or a **FAILURE: Synchronization process** message.

## Message details

✉ **Success: Synchronization process** 2022-08-22 00:04:11 | INFO

👁 Mark as read

Planned synchronization has been successfully completed.

*Visualization of the success: synchronization process message tab*

In the **Success: Synchronization process** message you will see an information, that your synchronization was completed successful, and planned changes has been applied.

**FAILURE: Synchronization process** message will show you an error pointing out why the synchronization was unsuccessful.

A user who has initiated the synchronization process will additionally receive an email message on successful synchronization.

## Success: Synchronization process



Yves Rocher Tvůrce Rostlinné kosmetiky <noreply@yves-rocher.cz>  
To [redacted]

Planned synchronization has been successfully completed.<br>

*Visualization of the e-mail message*