

# Groups of users and rights in admin panel

## / Getting started

In this article, you will find information about all available user groups and their permissions and access on Yves Rocher admin panel. User groups define what viewing restrictions assigned employees will have when browsing the admin panel or what actions they can perform.






This list will go in order from the most powerful groups to the least.


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2. [Super administrator](#)
3. [Administrator](#)
4. [MC business admin](#)
5. [MC business Analyst](#)
6. [Content manager](#)
7. [Content Editor](#)
8. [BOK supervisor](#)
9. [Customer care service](#)
10. [External Call Center](#)
11. [Herbarium editor](#)
12. [POS admin](#)
13. [Repository Manager](#)


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## / Root

 General	<ul style="list-style-type: none"> <li>• Dashboard</li> </ul>
 Beauty Advi...	<ul style="list-style-type: none"> <li>• Contacts</li> <li>• Orders / list</li> <li>• Pending orders</li> <li>• New order</li> <li>• POS retail</li> <li>• Customer edit requests</li> <li>• Removed contacts</li> </ul>
 Alt shops	<ul style="list-style-type: none"> <li>• Alt shops / list</li> <li>• Campaign codes / list</li> <li>• Delivery costs / list</li> <li>• Payment types / list</li> <li>• Products / list</li> <li>• Pages / list</li> <li>• Blocks / list</li> <li>• Product stickers / list</li> <li>• Banners / list</li> <li>• Popups / list</li> <li>• Featured products / list</li> <li>• Promotion pages / list</li> <li>• Opensets / list</li> <li>• Sales channels / list</li> <li>• Slider / list</li> <li>• Promotion validity dates</li> </ul>
 Catalog	<ul style="list-style-type: none"> <li>• Products / list</li> <li>• Colors / list</li> <li>• Properties / list</li> <li>• Tags / list</li> <li>• Reviews / list</li> <li>• Ingredients / list</li> <li>• Reviews / moderation</li> <li>• Product stickers / list</li> <li>• Reviews / moving</li> <li>• Images upload</li> <li>• Mass product removal</li> <li>• JOY stocks</li> </ul>
 Promotions	<ul style="list-style-type: none"> <li>• Conditions / list</li> <li>• Actions / list</li> <li>• Rules / list</li> <li>• Discount codes / list</li> <li>• Promotion pages / list</li> <li>• Opensets / list</li> <li>• Campaign codes / list</li> <li>• Products excluded from promotion (global)</li> <li>• Push messages / list</li> <li>• Vouchers / list</li> </ul>

 Customers

- Customer / MC clients
- Customers / list
- Customer / leads
- Customer / blacklist
- Customer / data audit
- Customer / opt-out mobile
- Subscribers / list
- Address Dictionary
- Subscribers groups
- Member get Member
- Call center / new case
- Call center / cases
- Call center / contact ways
- FIDEN2 / Search card
- FIDEN2 / Change card balance
- FIDEN2 / Automatic balance operations
- FIDEN2 / Assign card
- FIDEN2 / Card initialize
- Forget requests / list
- Customer / Redirect
- Customer Private Offers
- SMS Templates
- Customer / Form
- Customer / Contact Subject

 Orders


- Orders / list
- Orders / to verify
- JOY / Check order
- Orders / Order payments
- JOY / Waybill log
- PayU refunds
- Allegro
- Allegro delivery methods
- Allegro errors
- Voucher / GiftCard
- BaseLinker
- Baselinker delivery
- Baselinker errors
- Refunds
- Baselinker Catalog
- Baselinker integrations

 Reports


- Reviews / products
- Products / stock
- Stock / statistics
- Sales / Orders
- Sales / MC orders
- Customers / Registrations
- Discount codes / sales
- Promotions / orders
- Personal discount codes
- Error pages
- Security incidents
- PUSH messages / events
- PUSH devices / registrations
- Member Club / reports
- Short link clicks
- JOY / Failed orders
- Search / top phrases
- Password recoveries / list
- Orders promotion rules
- FIDEN2
- Products price history

 CMS


- Top menu / list
- Slider / list
- Gallery / images
- Pages / list
- Blocks / list
- Banners / list
- Popups / list
- Friendly URLs / list
- Friendly URLs / aliases
- Featured products / list
- Beauty advices / list
- Beauty advice attributes / list
- Exponea / Recommended Product Block
- Stores / list

 Import/Export

- Export / SALESmanago tags
- Export / catalog
- Import
- Export / customers
- Export / subscribers
- Export / POS users
- Export / Jumia
- Import / FIDEN2 points
- Export / sales
- Export / FIDEN2 cards
- Import / discount codes
- Generator / discount codes
- Export / Invoices
- Export / contacts
- Export / orders
- Export / gift cards payment
- Mass personal codes removal

 System


- Agreements
- Admins / list
- Available zip codes / list
- Synchronization
- Admins / Auth IPs
- Admin / messages
- Admin / banned IPs
- Delivery types / list
- Payment types / list
- Delivery / payment exceptions
- Translations / list
- System / settings
- Translations / missing list
- SEO / settings
- Tasks
- Planned tasks
- Public API / keys
- APlv2 / Keys
- Order status / list
- SALESmanago / settings
- Cross selling / settings
- JOY / Real time validation
- JOY Stock errors / list
- Disabling site
- Short links / list
- Search / dictionary
- Alternative authorization
- Robots.txt
- Redlink Messages
- FIDEN2 / File history
- FIDEN2 / Data flow dashboard
- External imports / list
- Delivery points / list
- System log

 POS




- POS / Monthly report
- Export / Monthly report
- Assigned cards / report

 Titles



- View
- Qualifiers
- Commission
- Simulation
- KPIs / list


 Structure

- View structure
- Movements
- New region
- View regions
- Leaders / targets


 Campaigns	<ul style="list-style-type: none"> <li>• View</li> <li>• Add</li> </ul>
 Herbarium	<ul style="list-style-type: none"> <li>• Plants</li> <li>• Plant families</li> <li>• Regions</li> </ul>
 Mobile App	<ul style="list-style-type: none"> <li>• Carousel</li> <li>• Sub campaign</li> <li>• Boxes</li> <li>• Homepage products</li> <li>• Articles</li> <li>• Current offers</li> <li>• Cms elements</li> <li>• Cms categories</li> <li>• Catalog</li> <li>• Customer Private Offers</li> </ul>

## / Super administrator


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- Campaign codes / list
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- Payment types / list
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- Pages / list
- Blocks / list
- Product stickers / list
- Banners / list
- Featured products / list
- Promotion pages / list
- Opensets / list
- Sales channels / list
- Slider / list
- Promotion validity dates

 Catalog


- Products / list
- Colors / list
- Properties / list
- Tags / list
- Reviews / list
- Ingredients / list
- Reviews / moderation
- Product stickers / list
- Reviews / moving
- Images upload
- Mass product removal
- JOY stocks

 Promotions

- Conditions / list
- Actions / list
- Rules / list
- Discount codes / list
- Promotion pages / list
- Opensets / list
- Campaign codes / list
- Products excluded from promotion (global)
- Push messages / list
- Vouchers / list

 Customers

- Customer / MC clients
- Customers / list
- Customer / leads
- Customer / blacklist
- Customer / data audit
- Customer / opt-out mobile
- Subscribers / list
- Address Dictionary
- Subscribers groups
- Member get Member
- Call center / new case
- Call center / cases
- Call center / contact ways
- FIDEN2 / Search card
- FIDEN2 / Change card balance
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- FIDEN2 / Assign card
- FIDEN2 / Card initialize
- Forget requests / list
- Customer / Redirect
- Customer Private Offers
- SMS Templates
- Customer / Form
- Customer / Contact Subject

 Orders


- Orders / list
- Orders / to verify
- JOY / Check order
- Orders / Order payments
- JOY / Waybill log
- PayU refunds
- Allegro
- Allegro delivery methods
- Allegro errors
- Voucher / GiftCard
- BaseLinker
- Baselinker delivery
- Baselinker errors
- Refunds
- Baselinker Catalog
- Baselinker integrations

 Reports






- Reviews / products
- Products / stock
- Stock / statistics
- Sales / Orders
- Sales / MC orders
- Customers / Registrations
- Discount codes / sales
- Promotions / orders
- Personal discount codes
- Error pages
- Security incidents
- PUSH messages / events
- PUSH devices / registrations
- Member Club / reports
- Short link clicks
- JOY / Failed orders
- Search / top phrases
- Password recoveries / list
- Orders promotion rules
- FIDEN2
- Products price history



 CMS

- Top menu / list
- Slider / list
- Gallery / images
- Pages / list
- Blocks / list
- Banners / list
- Friendly URLs / list
- Friendly URLs / aliases
- Featured products / list
- Beauty advices / list
- Beauty advice attributes / list
- Exponea / Recommended Product Block
- Stores / list




 Import/Export

- Export / SALESmanago tags
- Export / catalog
- Import
- Export / customers
- Export / subscribers
- Export / POS users
- Export / Jumia
- Import / FIDEN2 points
- Export / sales
- Export / FIDEN2 cards
- Import / discount codes
- Generator / discount codes
- Export / Invoices
- Export / contacts
- Export / orders
- Export / gift cards payment
- Mass personal codes removal

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 POS	<ul style="list-style-type: none"> <li>• POS / Monthly report</li> <li>• Export / Monthly report</li> <li>• Assigned cards / report</li> </ul>
 Titles	<ul style="list-style-type: none"> <li>• View</li> <li>• Qualifiers</li> <li>• Commission</li> <li>• Simulation</li> <li>• KPIs / list</li> </ul>
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 Catalog


- Products / list
- Colors / list
- Properties / list
- Tags / list
- Reviews / list
- Ingredients / list
- Reviews / moderation
- Product stickers / list
- Reviews / moving
- Images upload
- Mass product removal
- JOY stocks

 Promotions


- Conditions / list
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- Member Club / reports
- Short link clicks
- JOY / Failed orders
- Search / top phrases
- Password recoveries / list
- Orders promotion rules
- FIDEN2
- Products price history

 CMS


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# / MC business Analyst


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 Alt shops	<ul style="list-style-type: none"> <li>• Alt shops / list</li> <li>• Campaign codes / list</li> <li>• Delivery costs / list</li> <li>• Payment types / list</li> <li>• Products / list</li> <li>• Pages / list</li> <li>• Blocks / list</li> <li>• Featured products / list</li> <li>• Promotion pages / list</li> <li>• Opensets / list</li> <li>• Sales channels / list</li> <li>• Slider / list</li> <li>• Promotion validity dates</li> </ul>
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- Gallery / images
- Pages / list
- Blocks / list
- Friendly URLs / list
- Friendly URLs / aliases
- Featured products / list
- Beauty advices / list
- Beauty advice attributes / list
- Exponea / Recommended Product Block





 Import/Export






- Export / SALESmanago tags
- Export / catalog
- Import
- Export / customers
- Export / subscribers
- Export / Jumia
- Import / FIDEN2 points
- Export / sales
- Export / FIDEN2 cards
- Import / discount codes
- Generator / discount codes
- Export / Invoices
- Export / orders

 System	<ul style="list-style-type: none"> <li>• Agreements</li> <li>• Admins / list</li> <li>• Available zip codes / list</li> <li>• Synchronization</li> <li>• Admins / Auth IPs</li> <li>• Admin / banned IPs</li> <li>• Delivery types / list</li> <li>• Payment types / list</li> <li>• Delivery / payment exceptions</li> <li>• Translations / list</li> <li>• System / settings</li> <li>• Translations / missing list</li> <li>• SEO / settings</li> <li>• Planned tasks</li> <li>• Public API / keys</li> <li>• APIv2 / Keys</li> <li>• Order status / list</li> <li>• SALESmanago / settings</li> <li>• Cross selling / settings</li> <li>• JOY / Real time validation</li> <li>• JOY Stock errors / list</li> <li>• Disabling site</li> <li>• Short links / list</li> <li>• Search / dictionary</li> <li>• Robots.txt</li> <li>• Redlink Messages</li> <li>• FIDEN2 / File history</li> <li>• External imports / list</li> <li>• Delivery points / list</li> </ul>
 POS	<ul style="list-style-type: none"> <li>• POS / Monthly report</li> <li>• Export / Monthly report</li> <li>• Assigned cards / report</li> </ul>
 Titles	<ul style="list-style-type: none"> <li>• View</li> <li>• Qualifiers</li> <li>• Commission</li> <li>• Simulation</li> <li>• KPIs / list</li> </ul>
 Structure	<ul style="list-style-type: none"> <li>• View structure</li> <li>• Movements</li> <li>• New region</li> <li>• View regions</li> <li>• Leaders / targets</li> </ul>
 Campaigns	<ul style="list-style-type: none"> <li>• View</li> <li>• Add</li> </ul>



 Herbarium	<ul style="list-style-type: none"> <li>• Plants</li> <li>• Plant families</li> <li>• Regions</li> </ul>
 Mobile App	<ul style="list-style-type: none"> <li>• Carousel</li> <li>• Sub campaign</li> <li>• Boxes</li> <li>• Homepage products</li> <li>• Articles</li> <li>• Current offers</li> <li>• Cms elements</li> <li>• Cms categories</li> <li>• Catalog</li> <li>• Customer Private Offers</li> </ul>





## / Content manager

 General	<ul style="list-style-type: none"> <li>• Dashboard</li> </ul>
 Alt shops	<ul style="list-style-type: none"> <li>• Alt shops / list</li> <li>• Campaign codes / list</li> <li>• Products / list</li> <li>• Pages / list</li> <li>• Blocks / list</li> <li>• Banners / list</li> <li>• Product stickers / list</li> <li>• Featured products / list</li> <li>• Promotion pages / list</li> <li>• Opensets / list</li> <li>• Sales channels / list</li> <li>• Slider / list</li> </ul>
 Catalog	<ul style="list-style-type: none"> <li>• Products / list</li> <li>• Colors / list</li> <li>• Properties / list</li> <li>• Tags / list</li> <li>• Product stickers / list</li> <li>• Images upload</li> </ul>
 Promotions	<ul style="list-style-type: none"> <li>• Promotion pages / list</li> <li>• Opensets / list</li> <li>• Campaign codes / list</li> </ul>





 Customers	<ul style="list-style-type: none"> <li>• Subscribers / list</li> <li>• Subscribers groups</li> </ul>
 CMS	<ul style="list-style-type: none"> <li>• Top menu / list</li> <li>• Slider / list</li> <li>• Gallery / images</li> <li>• Pages / list</li> <li>• Blocks / list</li> <li>• Banners / list</li> <li>• Friendly URLs / list</li> <li>• Friendly URLs / aliases</li> <li>• Featured products / list</li> <li>• Beauty advices / list</li> <li>• Beauty advice attributes / list</li> </ul>
 Import/Export	<ul style="list-style-type: none"> <li>• Export / catalog</li> </ul>
 System	<ul style="list-style-type: none"> <li>• Admin / banned IPs</li> <li>• Translations / list</li> <li>• Translations / missing list</li> </ul>
 Mobile App	<ul style="list-style-type: none"> <li>• Carousel</li> <li>• Sub campaign</li> <li>• Boxes</li> <li>• Homepage products</li> <li>• Articles</li> <li>• Current offers</li> <li>• Cms elements</li> <li>• Cms categories</li> <li>• Catalog</li> <li>• Customer Private Offers</li> </ul>




## / Content Editor

 General	<ul style="list-style-type: none"> <li>• Dashboard</li> </ul>
 Alt shops	<ul style="list-style-type: none"> <li>• Banners / list</li> <li>• Product stickers / list</li> </ul>





 Catalog	<ul style="list-style-type: none"> <li>• Product stickers / list</li> </ul>
 CMS	<ul style="list-style-type: none"> <li>• Gallery / images</li> <li>• Pages / list</li> <li>• Blocks / list</li> <li>• Banners / list</li> <li>• Friendly URLs / list</li> </ul>
 System	<ul style="list-style-type: none"> <li>• Translations / list</li> <li>• Translations / missing list</li> </ul>
 Mobile App	<ul style="list-style-type: none"> <li>• Carousel</li> <li>• Sub campaign</li> <li>• Boxes</li> <li>• Homepage products</li> <li>• Articles</li> <li>• Current offers</li> <li>• Cms elements</li> <li>• Cms categories</li> <li>• Catalog</li> <li>• Customer Private Offers</li> </ul>



## / BOK supervisor

 General	<ul style="list-style-type: none"> <li>• Dashboard</li> </ul>
 Catalog	<ul style="list-style-type: none"> <li>• Reviews / list</li> <li>• Reviews / moderation</li> </ul>
 Promotions	<ul style="list-style-type: none"> <li>• Vouchers / list</li> </ul>
 Customers	<ul style="list-style-type: none"> <li>• Customers / list</li> <li>• Customers / data audit</li> <li>• Member get Member</li> <li>• FIDEN2 / Search Card</li> <li>• FIDEN2 / Change card balance</li> <li>• FIDEN2 / Assign card</li> <li>• FIDEN2 / Card initialize</li> </ul>





 Orders	<ul style="list-style-type: none"> <li>• Orders / list</li> <li>• Orders / to verify</li> </ul>
 System	<ul style="list-style-type: none"> <li>• Admin / banned IPs</li> </ul>
 Mobile App	<ul style="list-style-type: none"> <li>• Carousel</li> <li>• Sub campaign</li> <li>• Boxes</li> <li>• Homepage products</li> <li>• Articles</li> <li>• Current offers</li> <li>• Cms elements</li> <li>• Cms categories</li> <li>• Catalog</li> <li>• Customer Private Offers</li> </ul>


## / Customer care service

 General	<ul style="list-style-type: none"> <li>• Dashboard</li> </ul>
 Customers	<ul style="list-style-type: none"> <li>• Customer / MC clients</li> <li>• Customers / list</li> <li>• Customer / blacklist</li> <li>• Customer / data audit</li> <li>• Customer / opt-out mobile</li> <li>• Subscribers / list</li> <li>• Call center / new case</li> <li>• Call center / cases</li> <li>• Call center / contact ways</li> <li>• FIDEN2 / Change card balance</li> <li>• FIDEN2 / Card Initialize</li> </ul>
 Orders	<ul style="list-style-type: none"> <li>• Orders / list</li> <li>• Orders / to verify</li> </ul>
 Reports	<ul style="list-style-type: none"> <li>• Products / stock</li> <li>• Stock / statistics</li> </ul>





 Structure	<ul style="list-style-type: none"> <li>• View structure</li> </ul>
 Mobile App	<ul style="list-style-type: none"> <li>• Carousel</li> <li>• Sub campaign</li> <li>• Boxes</li> <li>• Homepage products</li> <li>• Articles</li> <li>• Current offers</li> <li>• Cms elements</li> <li>• Cms categories</li> <li>• Catalog</li> <li>• Customer Private Offers</li> </ul>

## / External Call Center




 General	<ul style="list-style-type: none"> <li>• Dashboard</li> </ul>
 Customers	<ul style="list-style-type: none"> <li>• Customer / MC clients</li> <li>• Customers / list</li> <li>• Customer / leads</li> <li>• Customer / blacklist</li> <li>• Customer / data audit</li> <li>• Call center / new case</li> <li>• Call center / cases</li> <li>• Call center / contact ways</li> <li>• FIDEN2 / Search card</li> <li>• FIDEN2 / Assign card</li> </ul>
 Orders	<ul style="list-style-type: none"> <li>• Orders / list</li> <li>• Orders / to verify</li> <li>• BaseLinker</li> <li>• Baselinker errors</li> </ul>
 Reports	<ul style="list-style-type: none"> <li>• Sales / Orders</li> <li>• Sales / MC orders</li> <li>• Customers / registrations</li> </ul>

 Mobile App	<ul style="list-style-type: none"> <li>• Carousel</li> <li>• Sub campaign</li> <li>• Boxes</li> <li>• Homepage products</li> <li>• Articles</li> <li>• Current offers</li> <li>• Cms elements</li> <li>• Cms categories</li> <li>• Catalog</li> <li>• Customer Private Offers</li> </ul>
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## / Herbarium editor

 General	<ul style="list-style-type: none"> <li>• Dashboard</li> </ul>
 CMS	<ul style="list-style-type: none"> <li>• Friendly URLs / list</li> </ul>
 Herbarium	<ul style="list-style-type: none"> <li>• Plants</li> <li>• Plant families</li> <li>• Regions</li> </ul>
 Mobile App	<ul style="list-style-type: none"> <li>• Carousel</li> <li>• Sub campaign</li> <li>• Boxes</li> <li>• Homepage products</li> <li>• Articles</li> <li>• Current offers</li> <li>• Cms elements</li> <li>• Cms categories</li> <li>• Catalog</li> <li>• Customer Private Offers</li> </ul>

## / POS admin

 General	<ul style="list-style-type: none"> <li>• Dashboard</li> </ul>
 POS	<ul style="list-style-type: none"> <li>• POS / Monthly report</li> </ul>
 Mobile App	<ul style="list-style-type: none"> <li>• Carousel</li> <li>• Sub campaign</li> <li>• Boxes</li> <li>• Homepage products</li> <li>• Articles</li> <li>• Current offers</li> <li>• Cms elements</li> <li>• Cms categories</li> <li>• Catalog</li> <li>• Customer Private Offers</li> </ul>

# / Repository Manager

 General	<ul style="list-style-type: none"> <li>• Dashboard</li> </ul>
 CMS	<ul style="list-style-type: none"> <li>• Images upload</li> </ul>
 Mobile App	<ul style="list-style-type: none"> <li>• Carousel</li> <li>• Sub campaign</li> <li>• Boxes</li> <li>• Homepage products</li> <li>• Articles</li> <li>• Current offers</li> <li>• Cms elements</li> <li>• Cms categories</li> <li>• Catalog</li> <li>• Customer Private Offers</li> </ul>

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